



Conflict of Interest Agreement

Purpose

The purpose of the conflict of interest policy is to protect Soaring Sisters, Inc.'s (the "Corporation") interest when contemplating entering into a transaction or arrangement that 1) might benefit the private interest of an individual or 2) might result in a possible excess benefit transaction. This agreement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

As policy, Soaring Sisters does not endorse any products, services, publications, or interventions. Soaring Sisters' staff and volunteers strive to avoid any situation or communication that could be construed as a conflict of interest, where we appear to be favoring or endorsing any product or service for gain. Soaring Sisters expects every person connected to this ministry to read and adhere to information outlined below.

Statement Policy

I agree to refrain using my position or affiliation with this ministry for personal gain.

No support group facilitator shall allow his or her personal, financial, business, or any other area of concern to influence organizational decisions in a manner not related to this organization's best interests.

- No Soaring Sister volunteer may use participants or other volunteer's personal information to promote or sell any goods or services.
- No Soaring Sisters volunteer shall use his or her position, or the knowledge gained therefrom, in such a manner that a conflict between the interest of the organization or any of its affiliates and his/or her personal interests arises.
- No Soaring Sisters volunteer shall act in a manner in which his or her actions give the appearance of exercising inappropriate influence for the purpose of advancing his or her own personal, financial, or business interest for personal gain.
- No Soaring Sisters volunteer may obtain for themselves, their relatives, or their friends a material interest of any kind from their association with this organization.
- Any Soaring Sisters volunteer who is aware of a potential conflict of interest with respect to any matter coming before the group shall recuse himself or herself from voting on such matters and, as appropriate, refrain from participation in relevant portions of the meeting.

I agree to inform all invited speakers regarding conflict of interest.

When a speaker comes to give a presentation at a group, they are doing so as a volunteer, not to promote their own services or products. Help them to understand that there are precautions in place. Discuss this when you first ask a speaker to volunteer.

- Speakers may not promote their practice, books, products, services, etc. A speaker may put brochures or flyers in the back of the room for information dissemination. However, it is important to separate these activities from the group.
- If an author is speaking and wants to sell books, the author may not promote the book while speaking. But the books may be sold at a table in the back of the room, or outside the immediate meeting space. Once again, we are separating the activities.

I agree to refrain from using my direct access or obtained contact information for any activity in which there is a financial interest.

- No Soaring Sister volunteer may ever share any participant or volunteer's contact information with other individuals or groups. Any volunteer who has access to the data base must sign a confidentiality agreement.
- No Soaring Sister volunteer may ever use his/her volunteer status with Soaring Sisters for any activities or correspondence that is not a Soaring Sisters related function.

I agree to seek guidance from the national office.

Soaring Sister volunteers are not at liberty to guess when it comes to potential conflicts of interest. If a volunteer is not sure about potential conflicts of interest he/she should always ask. Contact us and we will provide guidance.

Disclosure and oversight

- Soaring Sisters volunteers will annually submit a disclosure form and, if not previously disclosed, will make disclosure of actual or potential conflicts of interests (See below).
- These reports will be reviewed in an attempt to resolve any actual or potential conflict(s); and, in the absence of such resolution, referral of the matter will be made to legal counsel.

As a part of the duty of loyalty to Soaring Sisters, Inc., I am herewith disclosing any conflicting interests with respect to my service as a volunteer or board member for Soaring Sisters, Inc. (If there are no conflicts of interest, please write "None.")

My signature below indicates I have received, read, and understand my responsibilities as outlined in this Conflict of Interest Agreement. It also serves as my agreement to continue making every effort to help Soaring Sisters operate in excellence.

Printed Name

Signature

Date